



Imperium University

APPLICATION FOR ADMISSION

SECTION A: IMPORTANT INFORMATION

1. GENERAL

It is in your best interest to submit the application form as soon as possible and not to wait until the closing date for applications.

This form should be completed by all newcomer students.

If you were registered at Imperium University for the previous academic term or part thereof, you need not complete this form again.

The prescribed administration fee of R150 must accompany this form and is not refundable. Refer to part 6 for payment details.

Applications for all courses will be evaluated.

You may not submit more than one application form. If you wish to alter your choice at a later stage, you must do so in writing.

Documents that are sent by fax are not acceptable, but you may scan and email the certified documents to either admissions.na@imperium-uni.com or admissions.za@imperium-uni.com.

The processing of your application will be delayed if you fail to complete this form in full; If you fail to attach all the required documents; If you fail to enclose the administration fee; If your application reaches the University after the relevant closing date.

The University must be notified immediately of any change of address after the submission of this application.

The reference number allocated to you will be your personalised number. This number must be quoted in all further correspondence.

Should you, after having submitted this application, decide not to continue with your studies or to change your course, you must notify the Registrar of your decision immediately in writing.

Imperium University retains the right to refuse any application.

2. ADMISSION REQUIREMENTS

Consult the prospectus of the respective faculty concerned to ensure you meet the minimum admission requirements for your proposed field of study. Students that do not meet the minimum requirements will have to take bridging courses.

3. SUBMISSION DOCUMENTS

Certified copies of the following documents must accompany each application:

- Valid form of identification.
- Senior Certificate/National Senior Certificate or equivalent qualification.
- Proof of application payment.
- An academic record(s) in respect of studies at another(other) tertiary institution(s).

4. RECOGNITION OF AND EXEMPTION FROM SUBJECTS

If you have already obtained credit(s) for a course and/or subjects at a tertiary institution, you could possibly qualify for recognition of those subjects and/or exemption from corresponding subjects at Imperium University.

5. LANGUAGE POLICY

In accordance with the language policy of Imperium University, the language medium for lectures, assignments and exams is English.

6. REGISTRATION DEADLINES AND APPLICATION FEE

For studies commencing in January, the deadline for applications is 20 November of the preceding year.

For studies commencing in February, the deadline for applications is 10 January of that year.

For studies commencing in July, the deadline for applications is 10 June of that year.

For studies commencing in September, the deadline for applications is 10 August of that year.

A non-refundable fee of **R150** for application, and certified copies of your identity document, Senior Certificate/National Senior Certificate/Matric equivalent and all other relevant documents must accompany the completed application form. If you pay the application fee electronically at a bank (rather than using PayPal), the proof of payment must accompany the application form. This needs to be uploaded with all other documentation.

Late submissions will be considered if space is available.

The application fee can be deposited beforehand at:

Investec Bank Limited

Savings account: #50017553412

Branch: #580105 (100 Grayston Drive)

In the reference column, please fill in your identity number.

Send the deposit slip or proof of payment with the application form.

SECTION B: COURSE OF STUDY				
GENERAL INFORMATION				
Application for admission in the year 20__ __				
When would you like to start your course?	Jan	Jul	Sept	Mar
First choice of study:				
(Please note: You will be considered for you second or third choice if you have not been successful in your first choice, or if the course concerned can not accommodate additional students at that stage.)				
Second choice of study:				
Third choice of study:				
Were you previously registered at Imperium University?			Yes	No
If yes, please indicate your student number:				
Initials:	Surname:			

SECTION C				
1. PERSONAL DETAILS				
Last Name:				
Initials:	Title: Mr	Mrs	Miss	Dr Prof
Full names:				
Preferred name / known by:				
If married, maiden name:				
Date of Birth (YYYY-MM-DD):		Gender: Male	Female	
Identification number / Passport number:				
Home Language:				
Marital status:	Single	Married	Divorced	Widow(er)
Church affiliation (We need this information for student support structure)				
Anglican	IPC	Presbyterian		
Apostolic (New)	Jehovah's Witness	7th Day Adventist		
Assemblies of God	Lutheran	St. Johns Catholic		
Baptist	Methodist	St. Paul Faith Mission		
Church of Christ	Muslim	St. Peters		
Dutch Reformed	Nazarene	Reformed		
Faith Mission	None	Roman Catholic		
Full Gospel	Other Protestant	Reformed Churches		
Hindu	Pentecostal	Zion Christian Church		
Not prepared to divulge	Protestant			
	Other:			
Population group (We need this information for student support structure)				
Coloured	Indian	Black	White	

Citizenship:		
South African	Namibia	Countries in Africa*
Countries in Europe*	Swaziland	Countries in North America*
Countries in Asia*	Lesotho	Countries in South America*
Countries in Australia and Oceania*		
Countries in *, please specify:		
Type of citizenship:	RSA	Diplomatic Refugee
If Refugee:	With permanent residence	Without permanent residence
Are you currently employed?	Yes	No
If yes, how many years?		
2. WHERE DID YOU HEAR ABOUT IMPERIUM UNIVERSITY?		
Former student	Word of mouth	Social Media
Internet	Radio programme	Guidance teacher
Other:		
3. TELL US ABOUT YOUR CURRENT STATUS		
College of nursing student	Grade 12 learner	
University student	FET college student	
Teachers training college	Working full/part time	
Other		
If you are registered as a student, please provide the name of the institution:		
Will you apply for subject exemptions?	Yes	No

4. PREVIOUS AND/OR CURRENT TERTIARY STUDIES

Student number	Institution	Name of degree/diploma	Completed	Not Completed	Date degree was conferred	Year from	Year to

5. EXTRAMURAL ACTIVITIES

Indicate leadership positions and/or sport(s) and/or cultural activities you participate in and the highest levels you have reached.

	School colours	Regional colours	Provincial colours	National colours
Cultural				
Choir				
Debating				
Other:				
Sport				
Athletics				
Basketball				
Cricket				
Hockey				
Netball				
Rugby				
Soccer				
Tennis				
Volleyball				
Other:				

Leadership		
Class captain	Residence prefect	Head prefect residence
School prefect	Head prefect	Deputy head prefect residence
Library prefect	Deputy head prefect	
Other:		
6. DISABILITY		
If you have a disability, but choose not to disclose it on this form, Imperium University is under no obligation to assist or accommodate you with regards to that disability.		
None	Hearing (even with hearing aid)	
Blind / Partial sight	Communication (talking, listening)	
Cognitive (difficulties in learning)	Emotional (behavioural, psychological)	
Physical (moving standing, grasping) or multiply. Specify		
Other:		
7. ADDRESSES		
Applicants postal address:		
		Postal Code:
Tel. (H):	Tel. (W):	
Cell:	Fax:	
E-mail:		
Applicants residential address (A post office box must not be indicated here):		
		Postal Code:

Parents address (either parents or guardian):			
Father	Stepfather	Title:	Initials:
Surname:			
Address:			
		Postal Code:	
Tel. (H):		Tel. (W):	
Cell:		Fax:	
E-mail:			
Mother	Stepmother	Title:	Initials:
Surname:			
Address:			
		Postal Code:	
Tel. (H):		Tel. (W):	
Cell:		Fax:	
E-mail:			
Guardian		Title:	Initials:
Surname:			
Address:			
		Postal Code:	
Tel. (H):		Tel. (W):	
Cell:		Fax:	
E-mail:			

8. SCHOOL PARTICULARS

Name of school attended:

Province:

Country:

Examination number:

Final exam year:

Highest grade passed:

Grade 11

Grade 12

IGCSE/O
levelsAS/A
levels

GED

Please indicate your results in the table below. If you do not have a National Senior Certificate/statement of final results, your school principal must certify the correctness of your Grade 11 results and the latest Grade 12 results. Without this signature and the school stamp, your application cannot be considered. Any alternations must be signed in full by the person who certifies your academic record.

Type of Certificate:

Currently Grade 12

NSC Admission Bachelor

NSC Admissions Certificate

NSC Admission Diploma

Cambridge IGCSE and AS/A levels

NSC Admission None

NSC Level 4

IEB

GED

N3

Other:

Subject	Percentage %	Level
Accounting		
Afrikaans Home Language		
Biology		
Chemistry		
Economics		
English First Additional Language		
Geography		

Subject	Percentage %	Level
Afrikaans First Additional Language		
Agricultural Science		
Business Studies		
Computer Applications Technology		
Dramatic Arts		
Engineering Graphics and Design		
English Home Language		

Hospitality Studies		
isiNdebele Home Language		
isiZulu Home Language		
Life Sciences		
Mathematics		
Sepedi Home Language		
Setswana Home Language		
Tourism		
Xitsonga Home Language		
Tshicenda Home Language		

History		
Information Technology		
isiXhosa Home Language		
Life Orientation		
Mathematical Literacy		
Physical Science		
Physics		
Sesotho Home Language		
SiSwati Home Language		

Any other subjects:

Subject name	Percentage %	Level

Please indicate with which results you are applying

Grade 11

Mid Grade 12 or equivalent

Final Grade 12 or equivalent

SECTION D: MEMORANDUM OF AGREEMENT

Should my application be successful - I _____ (Full names and surname) declare that:

All particulars given by me in this form are true and correct;

I will acquaint myself with the rules and regulations of Imperium University and will abide by them;

I will inform the Registrar immediately, in writing, would I change my address or cancel or change my course or any subjects (studentaffairs@imperium-uni.com);

I am aware that my enrolment is valid only if it complies with the relevant regulations of Imperium University; notwithstanding provisional acceptance of this enrolment by the University;

I am aware that fees and legal costs will be recovered from me should I fail to fulfill my financial commitments towards the University;

I hereby give consent to the University and its subcontractors of operators to collect and process my personal information for the purposes of this agreement provided such information is kept confidential;

I understand that subject to applicable laws and rules and regulations of Imperium University, I may access the personal information Imperium has about me by contacting the office of the Registrar and if necessary request that corrections be made;

I authorise Imperium University to provide information relating to my studies and conduct while at Imperium University to other educational institutions, my parents or legal guardian, my employer and/or my sponsors to enable such a sponsor or funder to determine the continuation of such sponsorship or funding;

I authorise Imperium University to provide information relating to my studies and conduct to potential employers to enable such potential sponsor or potential employer to decide whether to provide me with funding, training or employment opportunities;

I grant Imperium University permission to inquire and verify my qualifications already obtained in other institutions;

I record and warrant that I have obtained the information as required in section C of this application form, directly from the household/family member or guardian listed and that I have their consent to convey it to you and that you may verify such information. I verily believe that the information disclosed is true and correct, and this information thus made available whether disclosed or undisclosed is subject to the qualification that it may be verified, with the understanding that the Financial Aid Office will keep the information confidential.

I accept full responsibility for the payment of all class fees as well as any other fees determined by Imperium University;

I accept that my examination results, degree and study records may be withheld under the following circumstances:

- a. In the event of my student account being in arrears, or
- b. In the event of any disciplinary matter pending against me;

I hereby cede and transfer to Imperium University all rights and title in any intellectual property created by me during my course of study or in any research project I undertake at the University, unless otherwise agreed.

Signature of applicant:

Date:

Herein assisted as far as may be necessary while the applicant or student is still under the age of eighteen years.

I, _____ (Print first names and surname)
the undersigned, in my capacity as _____ (Parent or legal
guardian) hereby admit that I am to be jointly and separately responsible for moneys the above
applicant may at any stage owe Imperium University in terms of the agreement that he/she has
concluded with the University, as set out above, including any alteration to such agreement.

Signature of parent or legal guardian:

Date:

NB: IT IS COMPULSORY THAT THIS MEMORANDUM OF AGREEMENT BE SIGNED BY ALL PARTIES CONCERNED.

INDEMNITY AGAINST CLAIMS FOR LOSS OR DAMAGES

I, _____ (full name), the undersigned, hereby declare that I (including my dependants) shall not institute any claim of any nature whatsoever against Imperium University or any employee of Imperium University, acting within his or her employment capacity, nor shall I in any way whatsoever hold Imperium University responsible for any loss or damage that I may suffer in person or in respect of any property of mine, or which may directly or indirectly arise from my commitment, as a registered student, toward Imperium University, resulting from any act or omission whatsoever during the full period of my tuition and/or practical's, or during any trip that I undertake to Imperium University or practical training or with regard to any activities at practical training locations, regardless of the way in which such loss or damage may occur and regardless of who or what may be responsible. I undertake to participate in any activity that I am expected to participate in, on my own responsibility, voluntarily taking on any risk I may expose myself to in connection with any such activity.

I hereby confirm that I will timeously acquaint myself with all the information and rules in connection with practical training, and that I am, as a registered student of Imperium University, bound to adhere to the General Rules and Regulations of Imperium University.

I understand that the term and conditions of this indemnity shall remain in force for the duration of my studies at Imperium University.

This is signed at _____ on this _____ day of _____ 20____

Student's signature: _____

Signature of parent/guardian, if applicable: (if student is minor) _____

SECTION E: CHECKLIST

- Did you fill in the name of the qualification you are applying for?
- If you previously studied at another higher education institution, have you attached your certified academic record?
- Did you state the level of your school subjects, e.g. English First Language?
- Did you sign the Memorandum of Agreement?
- If you are under 18 years of age, did your parent/guardian sign the Memorandum of Agreement form as well?
- Did you enclose proof of payment for the administration fee of R150?
- If already matriculated, did you attach a certified copy of your relevant certificate/evaluation?
- Did you take note of the Language Policy?
- Did you sign the indemnity form?
- Certified copy of your ID/passport attached?